

**Rushton Parish Council**

Clerk of the Council: Mrs R J S Sherratt, Lea Farm, Meerbrook, Leek, Staffordshire, ST13 8SR

Telephone: 01538 300229

May 6 2019

To: The Chairman and Members of Rushton Parish Council

Dear Councillor

You are required to attend the Annual Parish Assembly and the Annual General Meeting of Rushton Parish Council to be held on Thursday, May 16 2019 at **7.00 pm** in Rushton Methodist Church, Sugar Street, Rushton.

Yours sincerely

June Sherratt

Agenda

7.00 pm \_\_\_\_\_ Parish assembly.

30 minutes for Public Participation

7.30 pm \_\_\_\_\_ AGM

1. Apologies for absence
2. Signing of Parish Councillor Acceptance Forms
3. Election of Chairman to Rushton Parish Council 2019/20
4. Signing of Acceptance
5. Election of Vice- Chairman
6. Approval of minutes of the previous meeting, held on April 1 2019
7. Approval of the Accounts of Rushton Parish Council for the financial year ending March 31<sup>st</sup> 2019
8. Approval of the Risk Assessment Document for Rushton Parish Council
9. Approval of the Standing Orders of Rushton Parish Council
10. Declaration of Interest
11. Planning
12. Matters arising from the Minutes
  - 12.1 Highways
  - 12.2 Neighbourhood Plan

13. Correspondence

None at time of printing

14. Finance

14.1 Accounts and audit for 2018/2019

14.2 Raise a cheque for £20.00 for the hire of the Rushton Methodist Church for the May Meeting

14.3 Parish Precept – paid end of April

15. Open Forum

16. Date of next meeting June 2019